

DRAFT

Minutes of the meeting of the
Tandridge LOCAL COMMITTEE
held at 10.15 am on 26 September 2014
at Soper Hall, Harestone Valley Road, Caterham, CR3 6HY.

Surrey County Council Members:

- * Mr Michael Sydney (Chairman)
- * Mr Nick Skellett CBE (Vice-Chairman)
- * Mr David Hodge
- Mrs Sally Ann B Marks
- Mr John Orrick
- * Mrs Helena Windsor

* In attendance

69/13 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Mr John Orrick and Mrs Sally Marks.

70/13 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes were agreed as an accurate record of the meeting.

71/13 DECLARATIONS OF INTEREST [Item 3]

None received.

72/13 PETITIONS RELATING TO HIGHWAYS MATTERS [Item 4]

One received. The petitioner was in attendance at the meeting and received the response which is attached to the minutes as **Appendix A**.

Mrs Angie Ketcher and Mrs Gill Pearson submitted a petition with 150 signatures from local residents requesting that a 'No Lorry Zone' be put in place along the busy road outside of the school. The petition outlines concerns regarding HGVs outside of the school and the safety of the children attending.

Mrs Angie Ketcher was in attendance and presented the petition.

Member Discussion – key points:

- Mr David Hodge informed the Local Committee that work has been put in place in conjunction with Croydon (including yellow line restrictions). He continued that double parking was also causing some problems in this area.

- Members agreed that the key issue was the safety of the children and that the large lorries using the road are those that are serving large corporations (such as supermarkets) and not local businesses.
- Mr David Hodge asked John Lawlor, Highways Local Area Manager to contact the companies and ask them not to use the road during school times and explained he would also bring up the matter with Kevin Hurley. If the supermarkets do not agree then other measures will have to be agreed and implemented however members agreed they would try to engage with them first.
- Members also enquired whether Peter Hitchings, Highways Engineer could speak to SatNav companies regarding this inappropriate route.
- The Highways Local Area Manager explained that he will undertake a review which will look at safety issues and will report back to the divisional member (Mr David Hodge).
- Members discussed whether the parking restrictions had been agreed and implemented; they have been.
- The petitioner continued that one of the major problems on this route was also the speed. The Highways Local Area manager responded that all aspects of safety on that road would be looked at, including the speed.
- Members asked the petitioner if they would be able to provide a list of the HGV companies which use the road and then for the Highways Local Area manager to draft a letter to them.

73/13 FORMAL PUBLIC QUESTIONS RELATING TO HIGHWAYS MATTERS [Item 5]

Two formal public questions were received. The written responses are attached to the minutes as **Appendix B**.

Mrs Angie Ketcher and Mrs Gill Pearson requested the committee review traffic management and signage outside Hamsey Green School; they received the response prior to the meeting.

Mrs Ketcher asked a supplementary question; she asked whether the committee could inform her on criteria used to prioritise funding. The Highways Area manager responded that a point scoring system is used for schemes (scoring elements such as safety, environmental and maintenance factors) and that there are a very large amount of schemes that they have to prioritise and following this members have to make the very difficult decisions on choosing them.

Member Discussion – key points:

- Mr David Hodge informed the committee that there has been a 40% reduction in funding which puts pressure on members and the highways team as the statutory duties takes 2/3 of the County Council budget. An increase in council tax would be one avenue for increasing funding however they are restricted to how much it can be raised. Across the (circa) 380 schools across Surrey it can often be hard to find the funding.

The second question received was from Mr Bristow who asked whether the committee could do something to improve the situation of the 410, 400 and 509 bus timing's which have recently changed and he received the response at the meeting (stating that unfortunately changes to commercial operations are not approved by the County Council).

74/13 MEMBER QUESTIONS RELATING TO HIGHWAY MATTERS [Item 6]

There were five member questions submitted and no member questions were asked informally at the meeting.

The written responses are attached to the minutes as **Appendix C**.

The Highways Area Manager provided an update to some of the responses provided in the agenda papers:

- Question 1 (submitted by Mr Nick Skellett): Within the next few weeks repairs will be carried out and surface dressing will be next year.
- Question 2(submitted by Mr Nick Skellett): The team will look at banning a right turn and exit of A25 and will look into making it one way (in consultation with the police and other officers).
With regards to the section of road outside of Limpsfield School, officers are preparing a map base where tubes need to be put to get speed records for seven days and this needs to be agreed with the divisional member (Mr Nick Skellett).
Mr Skellett responded that he would like officers to approach him with a suggestion of where the tubes should be placed.

Member Discussion – key points:

- With reference to question 3 (submitted by Mr Nick Skellett); Mr Hodge asked for officers to be careful when looking into whether warning signs and other such measures are needed outside schools as it may lead onto requests from all schools so the measures need to be implemented only when proven necessary. Mr Skellett agreed that money needs to be spent appropriately and reasons set out clearly.
- With reference to question 4 (submitted by Mr Nick Skellett); members discussed the speed limit on this road and agreed it is too fast and should be reduced to 40mph (not 50mph as suggested by the police). Members enquired what steps need to be taken to establish a 40mph speed limit along this section of the road.
The Highways Area Manager informed members that currently there are signs in place and that they are in the process of getting quotes and laying down tubes. They have also asked the asset management team to look at the surfacing of the road along the full length of the Titsey Road.
He has also passed on comments made in the previous Local Committee meeting for the team to assess whether crash barriers would be appropriate along a section of the road and he will keep the committee update on progress. Members asked for the tubes to be out as soon as possible which was agreed by the highways officers.

- Members again raised concerns about the speed limit and the recommendation to reduce to 50mph as they would like the speed limit reduced to 40mph.

The Highways Area Officer informed them that there was still a caveat that if members do not agree with officers report they can ask cabinet to reduce the speed limit further. Members agreed that now funding had been established that the team should move on this. This was agreed by all members.

75/13 HIGHWAYS SCHEMES UPDATES 2014-15 [Item 7]

Declarations of Interest: None

Officers attending: John Lawlor, Highways Area Team Manager

Petitions, Public Questions, Statements: None

The Highways Area Team Manager presented the report and confirmed that an additional £23 million in funding had been agreed for flood damage.

He continued also that a winter service update will be received shortly.

The Highways Area Team Manager explained the customer services section of the report and clarified the complaints section and that the majority of complaints received were due to poor weather.

Member Discussion – key points:

- Members asked on the position of Harrow road, to which the Highways Area team manager explain that it was still in the design phase for the soakaway.
- Mr Hodge responded that it was always agreed that this road would be done as part of project horizon this year outside number 247 who had flooding in their garden and that Farleigh road would be after Harrow road. The area team manager agreed he would check on the status of this with the Horizon team.
- Members also generally requested that in the wake of the flooding problems, they can have different pots of funding (some local and some centrally etc) as it is increasingly difficult to know who is controlling which pots and what their priorities were. More guidance and explanation is required (for example the flooding task group will shortly be coming up with a new list also) and members feel there is often much duplication as a result.
- Mr Hodge updated the committee on the county perspective on flooding. Surrey was the worst hit with regards to roads and services (although it had previously been reported that it was Taunton). Funding received has not matched the requirements and other counties have received more funding despite incurring less flooding. The director and assistant director of highways are putting together a comprehensive list and Croydon are putting together a bid for the A22 where Mr Hodge will be meeting with them to discuss which will probably be a £1 million scheme.
- Mr Hodge continued that many residents of Surrey did not realise the extent of problems caused by the floods, such as the problems which the county would have faced if the electric stations flooded which

could have affected over 1 million people. Mr Hodge stated that he believes we need to go to the source of the problem (the lower Thames is a major issue for much of Surrey). He continued that he has written to the Prime Minister however they have not received any further money and the biggest concern is the lack of funding support.

- Members raised concerns that often they are not sure where to go, for what with the highways team when there is flooding for example and that this is something that needs clarification. The Chairman emphasised that the flooding in the South of the district was quite serious and that David Harmer should be aware of this. Mr Hodge stated that Mr Harmer had done a good job and that government needs to put more investment in infrastructure; new homes for example put a lot of pressure on the area.

Resolution:

The Committee:

NOTED the contents of the report

76/13 MEMBERS' ALLOCATION FUNDING - UPDATE [Item 8]

Declarations of Interest: None

Officers attending: Sandra Brown, Community Partnerships Team Leader (East)

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- Members were given their remaining balance at time of printing the agenda for noting.
- Members discussed the anticipated projects to be funded from the remaining 2014/15 Member's Allocation budget, such as the Farm Buddies scheme which was jointly supported and funded previously.
- Mr Skellett requested that the Community Partnership Team let him know whether the project has any elements that can be funded using his capital instead of revenue as he has already committed this to other projects. The community Partnership and Committee officer also agreed to get a breakdown of the project costs and get back to him.
- All members agreed to support the project and Mr Hodge agreed to make up any shortfall if required as he believes the project is worth investing in.
- A reminder was given that all monies need to be spent by end of February and members praised the system in place and thanked the officers involved.

Resolution:

The Local Committee (Tandridge) is asked to note:

(i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

77/13 CREATING OPPORTUNITIES FOR YOUNG PEOPLE - EARLY HELP [Item 9]

Declarations of Interest: None

Officers attending: Jeremy Crouch, Lead Youth Officer (East Surrey)

Petitions, Public Questions, Statements: None

- The Lead Youth Officer presented the report and sought the approval of local priorities and increased decision making as set out in the cabinet report. When the report was submitted (and published with the agenda papers) it was awaiting cabinet approval. However the report has now been approved by the Cabinet.
- He continued that the report sets out in the annex, the priorities through the Youth Task Group. If approved it will go out to tender and to set priorities for the centre based youth work (following cabinet approval) and the team will directly manage the Youth Centres.

Member Discussion – key points:

- Members asked for an explanation as to how they would run. The Lead Youth officer explained that there would be different providers and they would be able to take on a lead professional role. Also I we need to add to the priorities we are able to.

Resolution:

The Committee:

(i) APPROVED the local priorities (Annex 1), to be considered by providers, focusing on the identified needs of Tandridge and the geographical neighbourhoods prioritised by the Youth Task Group.

(ii) NOTED that approval is subject to approval of the Services for Young People model by Cabinet on 23 September 2014.

(iii) NOTED the changes to the council scheme of delegation which provides increased decision making to local commissioning in relation to youth work and Surrey Outdoor Learning (SOLD).

78/13 EARLY EDUCATION AND CHILDCARE SERVICES AND CHILDREN'S CENTRE SERVICES [Item 10]

Declarations of Interest: None

Officers attending: Anne James, Early Intervention and Improvement Manager

Petitions, Public Questions, Statements: None

- The Early Intervention and Improvement Manager presented the report and gave an overview of the early education and childcare services and children's centres services in Tandridge.
- She continued that the private, voluntary and independent sectors provide the childcare; Surrey County Council does not.
- The Early Intervention and Improvement Manager explained the take up and range of services in the district as set out in the report and continued that in the district of Tandridge, there is sufficient take places however take up is just below that of the Surrey average (Table 5 in the report).
- Children in Tandridge do better than the Surrey average and the results from the last year show that the Surrey average is 63.4% and for Tandridge it is now 67%, which is also 7.5% above the national average. Table 5 also shows that the vulnerable groups in Tandridge are doing well and also better than the Surrey average.
- OFSTED results in Tandridge are in line with the Surrey average and 80% are good or outstanding and way above the national average.

Member Discussion – key points:

- Members enquired why the district provided five Sure Start centres when there was a large abundance of suppliers (and sufficient suppliers) in the district. The Early Intervention and Improvement Manager responded that not all of the centres provide childcare and some run health services and other support services. Members enquired whether they should reduce the number of centres in the district which the Early Intervention and Improvement Manager said she would look into it, however these centres do provide other services and providers are quite different in the services they provide.
- The manager continued to explain that there are 58 children's centres in Surrey and 550 Private, voluntary and independent centres. Members inquired whether many of these were schools and whether they were all offering nurseries. The Early Intervention and Improvement Manager responded that around 67 have nurseries in their settings (within Surrey) on a school site.
- Ms Helena Windsor agreed that the Sure Start centres often provided more parental support than childcare services which the Early Intervention and Improvement Manager confirmed; such as parenting courses, healthcare etc.
- Members referred to merging of services in some areas. In more deprived areas the centres helped families and ensured children had a good start.
- Members asked if there were any concerns they should be aware of however the Early Intervention and Improvement Manager confirmed that all are doing well and even in the lowest 20% they were still above the Surrey average however they would still require further support to narrow the gap further. In general however there are no concerns with this district.
- The Local Committee Chairman raised the issue of Young Epilepsy whereby the new OFSTED rules may mean they are downgraded only because they do not have the accurate data to provide them with as

the data is not available. The team have concerns that the sure start centre will be downgraded and as a result so will Young Epilepsy. The Early Intervention and Improvement Manager assured the Chairman that Phil Osborne (Head of early years and childcare services) has been in contact with them in order to determine what data is required so that perhaps the research and information team may provide them with the data required.

- The Chairman requested that the Young Epilepsy team be kept informed as they may consider withdrawing.
- The members thanked the team for the great results.

Resolution:

The Committee:

NOTED the contents of the report

Appendix A

Appendix B

Appendix C

Meeting ended at: 11.53 am

Chairman

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (TANDRIDGE)

DATE: 26 SEPTEMBER 2014

SUBJECT: PETITION (HGV movement outside Hamsey Green School,
Tithepit Shaw Lane)

DIVISION: WARLINGHAM



SUMMARY OF ISSUE:

To consider a petition containing 150 signatures requesting that a 'No Lorry Zone' be put in place along the busy road outside of the school. The petition outlines concerns regarding HGVs outside of the school and the safety of the children attending.

Therefore the petitioner is asking Surrey County Council to introduce a ban on HGV movements in Tithepit Shaw Lane.

RESPONSE:

Tithepit Shaw Lane links the B270 Hillbury Road and the B269 Limpsfield Road. Hamsey Green Primary School is located on two separate sites on Tithepit Shaw Lane, as is Warlingham School which is a secondary school.

A HGV ban as requested by the petitioners would require a traffic order prohibiting vehicles wider than 6'6" from using Tithepit Shaw Lane. Such an order would need to be "except for access" to allow for deliveries, refuse collection etc. to the residents and schools and also to accommodate the school buses serving Warlingham School pupils. The police are responsible for the enforcement of width restriction orders. Officers have contacted the Surrey Police who have indicated that they would not support a width restriction order or HGV ban on Tithepit Shaw Lane.

Tithepit Shaw Lane forms part of one of the few links between the A22 and the B269 that is of sufficient width to accommodate HGVs. Officers must be mindful of the County Council's aim to promote a vibrant economy for the benefit of all residents. Part of this aim involves ensuring that appropriate transport links are in place to enable local businesses to operate effectively.

For these reasons there are no plans to put in a width restriction or HGV ban on Tithepit Shaw Lane as the petitioner's request.

Contact Officer: John Lawlor, South East Area Team Manager, Local Highways Service Group, 03456 009 009

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (TANDRIDGE)

DATE: 26 SEPTEMBER 2014

SUBJECT: FORMAL PUBLIC QUESTIONS

DIVISION: WARLINGHAM, OXTED, GODSTONE, CATERHAM VALLEY and
CATERHAM HILL



1. Review of traffic management and signage outside Hamsey Green School, Tithe pit Shaw Lane (Warlingham)

"Can I request that urgent action is taken to review the traffic management and road safety measures and in particular the signage around the Upper and Lower School entrances of Hamsey Green Primary School. At present, there is no signage to alert drivers that there is a school entrance at neither the Lower School site nor any traffic management or road safety measures in place around either entrance which I believe puts the safety of young children at risk"

Response:

Tithepit Shaw Lane links the B270 Hillbury Road and the B269 Limpsfield Road. Hamsey Green Primary School is located on two separate sites on Tithepit Shaw Lane, as is Warlingham School which is a secondary school. Requests for highway improvements on roads outside schools are assessed using the county council's Road Safety Outside Schools Policy. The request will be referred to the Sustainable Transport Team who will lead the process. The county council's local highways engineers, road safety engineering specialists and police road safety colleagues will also be invited to assist. Following the assessment a report will be produced containing options, where possible, to tackle the concerns that were raised. The report will be presented to the Chairman, Vice-Chairman and divisional member of the Local Committee. The local committee will then decide whether to allocate funding from their annual budget for any improvements depending upon the extent of the problem, the estimated costs and the funds available. At this time there is a long waiting list for schemes that have already been approved and are awaiting allocation of funding.

Contact Officer: John Lawlor, South East Area Team Manager, Local Highways Service Group, 03456 009 009

2. Changes to Bus time table issued by Southdown PSV (Buses 410 and 400) (Oxted, Godstone, Caterham Valley and Caterham Hill)

"The latest timetable issued by Southdown PSV (valid from 1st September) times the 410 from Oxted arriving at Godstone at the same time as the 400 to Caterham or even 1 minute after the 509 to Caterham. Southdown PSV informed me that this timetable was approved by Surrey County Council. Older residents like myself have

to travel by public transport between Oxted and Caterham for hospital appointments or public meetings such as the Local Committee. Can the committee please do something to improve the situation?"

Response:

The changes to service 410 were instigated by Southdown following a review of the commercial services they operate. Changes to commercial operations are not approved by the County Council. The changes on 1st September provide a better separation between 410 and Metrobus commercial service 400 from Godstone to Redhill, previously a 1 minute separation between them, now buses depart at 09, 18 and 39 minutes past the hr towards Redhill. The change also provides a better morning service from Redhill to Hurst Green while giving a more consistent timetable between schooldays and non schooldays. The changes therefore benefit the busiest section of route where service 410 and 400 overlap. Although the journey to Caterham can still be achieved a 30 minute connection is required at Godstone Green. Should an opportunity arise where the County Council can influence a change which would benefit all passengers we will certainly take this forward. As an alternative to this, the Tandridge Demand Responsive Service (DRT) can be used by anyone living in the Tandridge District area. The operation of this service is determined by the requests made by intending passengers and can be pre booked up to 7 days in advance of travel. Pick up location is agreed with the travel centre and the operation hours are Monday to Friday 0900 – 2230 (no bookings between 1530 -1630) and 0800 -2230 on Saturdays. Further information on this service can be found at www.buses4u.org.uk or by ringing the travel centre on 01372 204540.

Contact Officer: Valerie Sexton, Senior Transport Officer, Travel and Transport Group, Tel: 0208 541 9366

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (TANDRIDGE)

DATE: 26 SEPTEMBER 2014

SUBJECT: MEMBER QUESTIONS

DIVISION: OXTED



1. Jackass Lane – Mr Nick Skellett (Oxted)

“This lane was due to reopened and repaired during the summer of 2014. Would you please advise when this work will be carried out?”

Response:

The southern end of Jackass Lane between Little Court Farm and Tandridge Lane was resurfaced as part of year 1 of the Operation Horizon programme. Unsuitable for Motor Vehicle signs were subsequently erected at either end of the remaining section of Jackass Lane.

There are a number of options that could be considered for the section of Jackass Lane between Little Court Farm and the A25 Oxted Road that is currently unsuitable for use by motor vehicles. These include total reconstruction of the road, provision of an overlay, stopping up and closing off the road, and degrading the classification of this section of the road to a footpath. There is no funding in place at the present time to enable any of these options to proceed. To enable the Local Committee Chairman and Vice-Chairman, who is also the divisional Member, in consultation with the Area Team Manger, to make an informed decision on the best approach, it is proposed that consultation be carried out with the residents of Jackass Lane. It is likely that this consultation will take place in October/November 2014. It should be noted that the Parish Council have indicated their support for the road to be kept open and resurfaced.

In the meantime, the Operation Horizon team are reassessing the condition of Jackass Lane. The Chairman and Vice-Chairman will be advised of the outcome of this assessment as soon as the information is made available.

Contact Officer: John Lawlor, South East Area Team Manager, 03456 009 009

2. A25 Speed Restrictions – Mr Nick Skellett (Oxted)

“What progress has been made in reducing the speed limit from 40mph to 30mph from Ballards Lane to the start of the 50mph section just beyond the junction with Church Lane?”

As part of this section includes Limpsfield C of E School what progress has been made in response to the petition from children at to reduce the limit outside the school to 30mph?

What other measures (such as a camera) can be taken to reduce the speed of traffic outside the school?"

Response:

The section of the A25 between Ballards Lane and the 50mph west of Church Lane will form part of the wider speed assessment requested for the length of the A25 between the County Boundary and Godstone. In accordance with the new speed limit policy approved by Cabinet in July 2014, automatic surveys of vehicle speeds (in both directions) are required. The surveys need to be carried out over a 7 day period in order to gather comprehensive data on existing mean vehicle speeds on the road. Several different speed survey locations will be required for the section of the A25 under consideration. There is cost associated with this process, for which there is no funding allocated at the present time.

The A25 speed assessment is on the Integrated Transport Scheme (ITS) list for consideration for future funding. Officers will be discussing the ITS forward programme for 2015/16 – 2016/17 later this year and a report will be presented to the December 2014 meeting of the local committee for approval.

Contact Officer: John Lawlor, South East Area Team Manager, 03456 009 009

3. St Peters School, Tandridge – Mr Nick Skellett (Oxted)

"Would the Highways Service investigate whether it is possible to have a flashing speed restriction or a school warning sign in school hours as Governors are concerned about the safety of the children and the need to reduce the speed of passing traffic."

Response:

A request has been received from Tandridge Parish Council for a School Safety Zone to be considered at St Peter's School, Tandridge Lane. This could include measures such as Vehicle Activated Signs and school warning signs. This request has been included on the Integrated Transport Scheme (ITS) list for consideration for future funding. Officers will be discussing the ITS forward programme for 2015/16 – 2016/17 later this year and a report will be presented to the December 2014 meeting of the local committee for approval.

Contact Officer: John Lawlor, South East Area Team Manager, 03456 009 009

4. B269 Titsey Road Speed Reduction measures – Mr Nick Skellett (Oxted)

"What progress has been made in reducing the speed limit from the top of Titsey Hill to the start of the 30mph zone through Limpsfield?"

Response:

Following a fatal collision in Titsey Road in April 2014, a report on road safety in Titsey Road/Titsey Hill was presented at the 27 June meeting of the Local

Committee. The Local Committee agreed that work should start on investigating a reduction in the speed limit on Titsey Road/Titsey Hill. This was discussed at a site meeting on held on 4 July with officers from the County's road safety team and the Police. The Police expressed their agreement in principle to a reduction of the speed limit to 50mph, subject to the outcome of a speed assessment.

Automatic traffic survey equipment will need to be installed at a number of locations to record vehicle speeds. Suitable locations for the equipment have been identified and a price has been sought to carry out this work. Once the cost is known, officers will seek the agreement of the Chairman and Vice-Chairman of the Local Committee under their delegated powers, to allocate funding for the surveys. The results of the speed assessment will be presented in a report to the December meeting of the Local Committee.

Contact Officer: John Lawlor, South East Area Team Manager, 03456 009 009

5. Installing a pedestrian crossing on the A25 near Snatts Hill - Mr Nick Skellett (Oxted)

“What work has been carried out regarding the 2 year project for installing a pedestrian crossing on the A25 near Snatts Hill and when approximately will it be installed?”

Response:

Work has been on-going to finalise both the design for the civils works and the signals design. Implementation of the scheme will take place over two financial years, with the work commencing at the end of 2014/15 and completed early 2015/16. Dates are not yet available but the design team are working with the Streetworks team to book road space and the contractor to programme the work. The divisional Member will be advised of dates as soon as the work is programmed.

Contact Officer: John Lawlor, South East Area Team Manager, 03456 009 009

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